



Platte County Planning & Zoning

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Guidelines to Modify Planning and Zoning Regulations

- 1) A citizen proposes a change in the regulations.
- 2) Board of County Commissioners will assign it to the Planning & Zoning Department to review changes proposed.
- 3) The Planning & Zoning office notifies the Planning & Zoning Commission of the proposed changes to the regulations.
- 4) The Planning & Zoning Commission should authorize the Planner to form an Ad Hoc Committee of proponents and other concerned citizens.
 - a) The Chairman of the Planning & Zoning Board and Chairman of the Board of Commissioners shall be Ex-Office members of the Committee.
 - b) The Planner shall be a voting member of any Committee.
 - c) The Committee shall meet to discuss the proposed modifications and ramifications.
 - d) The Planning & Zoning Commission may have updates presented to them as deemed necessary.
 - e) The Committee should provide a written report to the Planning & Zoning Commission.
- 5) The Planner shall advertise the proposed changes and hold a hearing to obtain public comment.
- 6) Following the public hearing, the Planning and Zoning Commission should either:
 - a) Recommend the Committee take into consideration the public comment and concerns.
 - b) Make the changes the Planning and Zoning Commission thinks needs to be made; or
 - c) If no recommended changes, then forward the proposal to the County Attorney for legal and statutory review.
- 7) After revisions, if necessary, a public hearing shall be advertised and held. Action may be taken by Planning and Zoning Commission and passed to the County Commissioners for their public hearing.
- 8) Following an affirmative vote, the regulations will be enacted.