

**Proposed Budget**

<b>Guernsey Rural Fire District</b>	
Budget Hearing Information	
101 Fox Rd.	<b>Location:</b> Platte County Court House
Guernsey, WY 82214	<b>Date:</b> 7/13/2020
307-836--9263	<b>Time:</b> 7:00 PM
Platte County	<b>Budget Prepared by:</b> Theodore Stanfield

S-A	<b>BUDGET MESSAGE</b>	W.S. 16-4-104(d)
<p>This budget is intended to provide the Guernsey Rural Fire District with the resources necessary to continue to upgrade our equipment to ensure reliability and capability to provide fire prevention and suppression services to the citizens of our District. The budget includes funds to purchase another portable engine shelter to ensure we have trucks available in the more distant areas of the county filled with water and ready to operate even during winter months. It also includes funds for additional chain saws so each engine has one on board. We also plan to purchase another porta-tank and a spare Watrous pump and engine. We included funds for a portable air compressor to be installed in the command vehicle which will allow us to change tires quickly on the fireground. We are purchasing Class B foam for our larger pumper/tender to provide better suppression for gasoline or diesel fuel fed fires in vehicles or vehicle crashes. If all goes as planned we will have two obsolete fire engines and two vehicles that were previously used as fire engines. We anticipate purchasing one new cab and chassis which will be outfitted with the tank and pump off what is currently a quick-attack truck that has become less reliable than we would like. Again, our goal is to improve the overall capability of the Guernsey Rural Fire District.</p>		
S-B	<b>RESERVE DESCRIPTION</b>	
<p>We plan to maintain a \$20,000 reserve fund in our Mill Levy Savings Account which should be sufficient to keep the Fire District operating through three months of revenue interruption should unforeseen circumstances make that necessary.</p>		

S-C																																					
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Where are the minutes of your board meeting available for public review?	
At the Platte County Court House or at the Guernsey Rural Fire District fire hall	
How and where are the notices of meeting posted for the public?	
On the doors of the fire hall at 101 Fox Road, Guernsey, Wyoming	
Where are the public meetings held?	
In the fire hall at 101 Fox Road, Guernsey, Wyoming	

## PROPOSED BUDGET SUMMARY

OVERVIEW		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
S-1	Total Budgeted Expenditures	\$77,272	\$106,716	\$111,900	\$111,900
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	\$0	\$0	\$0	\$0
S-4	Total General Fund and Forecasted Revenues Available	\$257,788	\$269,649	\$243,434	\$243,434
S-5	Amount requested from County Commissioners	\$98,020	\$109,518	\$87,500	\$87,500
S-6	Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
S-7	Operating Revenues	\$0	\$0	\$0	\$0
S-8	Tax levy (From the County Treasurer)	\$98,020	\$109,518	\$87,500	\$87,500
S-9	Government Support	\$0	\$0	\$0	\$0
S-10	Grants	\$0	\$0	\$11,500	\$11,500
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$4,235	\$4,598	\$3,950	\$3,950
S-13	Other Forecasted Revenue	\$0	\$0	\$0	\$0

S-14	Total Revenue	\$102,255	\$114,116	\$102,950	\$102,950
FY 7/1/20-6/30/21		Guernsey Rural Fire District			

EXPENDITURE SUMMARY		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
S-15	Capital Outlay	\$33,792	\$60,201	\$57,000	\$57,000
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$1,040	\$780	\$1,700	\$1,700
S-18	Operations	\$36,482	\$39,047	\$46,300	\$46,300
S-19	Indirect Costs	\$5,958	\$6,688	\$6,900	\$6,900
S-20R	Expenditures paid by Reserves	\$0	\$0	\$0	\$0
S-20	Total Expenditures	\$77,272	\$106,716	\$111,900	\$111,900

DEBT SUMMARY		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
S-22	TOTAL GENERAL FUNDS	\$155,533	\$155,533	\$140,484	\$140,484

### Summary of Reserve Funds

S-23	Beginning Balance in Reserve Accounts				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$20,000	\$20,000	\$20,000	\$20,000
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$20,000	\$20,000	\$20,000	\$20,000
S-27	Amount to be added				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$0	\$0	\$0
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$0	\$0	\$0	\$0
S-31	Subtotal	\$20,000	\$20,000	\$20,000	\$20,000
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$20,000	\$20,000	\$20,000	\$20,000

End of Summary

Date adopted by Special District \_\_\_\_\_

Budget Officer / District Official (if not same as "Submitted by") \_\_\_\_\_

DISTRICT ADDRESS: 101 Fox Rd.  
Guernsey, WY 82214

PREPARED BY: Theodore Stanfield

DISTRICT PHONE: 307-836-9263

## Proposed Budget

Guernsey Rural Fire District

FYE 6/30/2021

NAME OF DISTRICT/BOARD

### PROPERTY TAXES AND ASSESSMENTS

	2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
<b>R-1 Property Taxes and Assessments Received</b>				
R-1.1 Tax Levy (From the County Treasurer)	\$98,020	\$109,518	\$87,500	\$87,500
R-1.2 Other County Support				

### FORECASTED REVENUE

	2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
<b>R-2 Revenues from Other Governments</b>				
R-2.1 State Aid				
R-2.2 Additional County Aid (non-treasurer)				
R-2.3 City (or Town) Aid				
R-2.4 Other (Specify)				
R-2.5 <b>Total Government Support</b>	\$0	\$0	\$0	\$0
<b>R-3 Operating Revenues</b>				
R-3.1 Customer Charges				
R-3.2 Sales of Goods or Services				
R-3.3 Other Assessments				
R-3.4 <b>Total Operating Revenues</b>	\$0	\$0	\$0	\$0
<b>R-4 Grants</b>				
R-4.1 Direct Federal Grants				
R-4.2 Federal Grants thru State Agencies	\$0	\$0	\$11,500	\$11,500
R-4.3 Grants from State Agencies				
R-4.4 <b>Total Grants</b>	\$0	\$0	\$11,500	\$11,500
<b>R-5 Miscellaneous Revenue</b>				
R-5.1 Interest	\$17	\$798	\$450	\$450
R-5.2 Other: Specify Donations	\$4,218	\$3,800	\$3,500	\$3,500
R-5.3 Other: Additional				
R-5.4 <b>Total Miscellaneous</b>	\$4,235	\$4,598	\$3,950	\$3,950
R-5.5 <b>Total Forecasted Revenue</b>	\$4,235	\$4,598	\$15,450	\$15,450
<b>R-6 Other Forecasted Revenue</b>				
R-6.1 a. Other past due-as estimated by Co. Treas.				
R-6.2 b. Other forecasted revenue (specify):				
R-6.3				
R-6.4				
R-6.5				
R-6.6 <b>Total Other Forecasted Revenue (a+b)</b>	\$0	\$0	\$0	\$0

# Proposed Budget

Guernsey Rural Fire District

FYE 6/30/2021

NAME OF DISTRICT/BOARD

## CAPITAL OUTLAY BUDGET

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
<b>E-1</b>	<b>Capital Outlay</b>				
E-1.1	Real Property				
E-1.2	Vehicles	\$2,500	\$10,000	\$40,000	\$40,000
E-1.3	Office Equipment				
E-1.4	Other (Specify)				
E-1.5	Fire Equipment	\$15,983	\$1,440	\$11,000	\$11,000
E-1.6	Engine Build-Out	\$15,309	\$48,761	\$6,000	\$6,000
E-1.7					
E-1.8	<b>TOTAL CAPITAL OUTLAY</b>	<b>\$33,792</b>	<b>\$60,201</b>	<b>\$57,000</b>	<b>\$57,000</b>

## ADMINISTRATION BUDGET

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
<b>E-2</b>	<b>Personnel Services</b>				
E-2.1	Administrator				
E-2.2	Secretary				
E-2.3	Clerical				
E-2.4	Other (Specify)				
E-2.5					
E-2.6					
E-2.7					
<b>E-3</b>	<b>Board Expenses</b>				
E-3.1	Travel				
E-3.2	Mileage				
E-3.3	Other (Specify)				
E-3.4	Telephone	\$798	\$722	\$750	\$750
E-3.5					
E-3.6					
<b>E-4</b>	<b>Contractual Services</b>				
E-4.1	Legal	\$0	\$0	\$200	\$200
E-4.2	Accounting/Auditing	\$0	\$0	\$250	\$250
E-4.3	Other (Specify)				
E-4.4					
E-4.5					
E-4.6					
<b>E-5</b>	<b>Other Administrative Expenses</b>				
E-5.1	Office Supplies	\$242	\$58	\$200	\$200
E-5.2	Office equipment, rent & repair	\$0	\$0	\$300	\$300
E-5.3	Education				
E-5.4	Registrations				
E-5.5	Other (Specify)				
E-5.6					
E-5.7					
E-5.8					
<b>E-6</b>	<b>TOTAL ADMINISTRATION</b>	<b>\$1,040</b>	<b>\$780</b>	<b>\$1,700</b>	<b>\$1,700</b>

# Proposed Budget

Guernsey Rural Fire District

FYE 6/30/2021

## OPERATIONS BUDGET

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
<b>E-7</b>	<b>Personnel Services</b>				
E-7.1	Wages--Operations				
E-7.2	Service Contracts				
E-7.3	Other (Specify)				
E-7.4					
E-7.5					
E-7.6					
<b>E-8</b>	<b>Travel</b>				
E-8.1	Mileage				
E-8.2	Other (Specify)				
E-8.3					
E-8.4					
E-8.5					
<b>E-9</b>	<b>Operating supplies (List)</b>				
E-9.1	Fuel and Fluids	\$3,305	\$5,562	\$5,500	\$5,500
E-9.2	Vehicle Repair and Maint	\$11,964	\$8,854	\$12,000	\$12,000
E-9.3	Communications	\$2,201	\$500	\$650	\$650
E-9.4	Fire Supplies	\$587	\$1,500	\$1,500	\$1,500
E-9.5					
<b>E-10</b>	<b>Program Services (List)</b>				
E-10.1	Fire Suppression Fund	\$2,045	\$2,598	\$3,200	\$3,200
E-10.2					
E-10.3					
E-10.4					
E-10.5					
<b>E-11</b>	<b>Contractual Arrangements (List)</b>				
E-11.1	Utilities	\$6,023	\$5,944	\$6,000	\$6,000
E-11.2	Engine Shelter	\$0	\$13,000	\$14,000	\$14,000
E-11.3					
E-11.4					
E-11.5					
<b>E-12</b>	<b>Other operations (Specify)</b>				
E-12.1	Promotional	\$730	\$773	\$775	\$775
E-12.2	Building Maintenance	\$0	\$244	\$1,000	\$1,000
E-12.3	Personal Protective Gear	\$9,517	\$0	\$1,500	\$1,500
E-12.4	Public Notice, Dues, Lic.	\$110	\$72	\$175	\$175
E-12.5					
<b>E-13</b>	<b>TOTAL OPERATIONS</b>	<b>\$36,482</b>	<b>\$39,047</b>	<b>\$46,300</b>	<b>\$46,300</b>

# Proposed Budget

Guernsey Rural Fire District

FYE 6/30/2021

## INDIRECT COSTS BUDGET

### E-14 Insurance

E-14.1	Liability
E-14.2	Buildings and vehicles
E-14.3	Equipment
E-14.4	Other (Specify)
E-14.5	surety Bond
E-14.6	
E-14.7	

2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
\$500	\$500	\$500	\$500
\$1,623	\$1,629	\$1,700	\$1,700
	\$500	\$500	\$500
\$100	\$100	\$100	\$100

### E-15 Indirect payroll costs:

E-15.1	FICA (Social Security) taxes
E-15.2	Workers Compensation
E-15.3	Unemployment Taxes
E-15.4	Retirement
E-15.5	Health Insurance
E-15.6	Other (Specify)
E-15.7	
E-15.8	
E-15.9	

\$5,958	\$6,688	\$6,900	\$6,900
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### E-17 TOTAL INDIRECT COSTS

## DEBT SERVICE BUDGET

### D-1 Debt Service

D-1.1	Principal
D-1.2	Interest
D-1.3	Fees

2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
\$0	\$0	\$0	\$0

### D-2 TOTAL DEBT SERVICE

# Proposed Budget

Guernsey Rural Fire District  
NAME OF DISTRICT/BOARD

FYE 6/30/2021

## GENERAL FUNDS

		End of Year	Beginning	Beginning	
		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
C-1	<b>Balances at Beginning of Fiscal Year</b>				
C-1.1	General Fund Checking Account Balance	\$67,759	\$67,759	\$90,000	\$90,000
C-1.2	Savings and Investments Account Balance	\$42,630	\$42,630	\$22,714	\$22,714
C-1.3	General Fund CD Balance		\$0		
C-1.4	All Other Funds	\$45,144	\$45,144	\$27,770	\$27,770
C-1.5	Reserves (From Below)	\$20,000	\$20,000	\$20,000	\$20,000
C-1.6	<b>Total Estimated Cash and Investments on Hand</b>	<b>\$175,533</b>	<b>\$175,533</b>	<b>\$160,484</b>	<b>\$160,484</b>
C-2	<b>General Fund Reductions:</b>				
C-2.1	a. Unpaid bills at FYE				
C-2.2	b. Reserves	\$20,000	\$20,000	\$20,000	\$20,000
C-2.3	<b>Total Deductions (a+b)</b>	<b>\$20,000</b>	<b>\$20,000</b>	<b>\$20,000</b>	<b>\$20,000</b>
C-2.4	<b>Estimated Non-Restricted Funds Available</b>	<b>\$155,533</b>	<b>\$155,533</b>	<b>\$140,484</b>	<b>\$140,484</b>

## SINKING & DEBT SERVICE FUNDS

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
C-3					
C-3.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2	Date of Reserve Approval in Minutes:				
C-3.3	Amount to be added to the reserve				
C-3.4	Date of Reserve Approval in Minutes:				
C-3.5	<b>SUB-TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-3.6	Identify the amount and project to be spent				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	Date of Reserve Approval in Minutes:				
C-3.11	<b>TOTAL CAPITAL OUTLAY (a+b+c)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-3.12	Balance to be retained	\$0	\$0	\$0	\$0

## RESERVES

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
C-4					
C-4.1	Beginning Balance in Reserve Account (end of previous year)	\$20,000	\$20,000	\$20,000	\$20,000
C-4.2	Date of Reserve Approval in Minutes: 31-Jan-18				
C-4.3	Amount to be added to the reserve				
C-4.4	Date of Reserve Approval in Minutes:				
C-4.5	<b>SUB-TOTAL</b>	<b>\$20,000</b>	<b>\$20,000</b>	<b>\$20,000</b>	<b>\$20,000</b>
C-4.6	Identify the amount and project to be spent				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	Date of Reserve Approval in Minutes:				
C-4.11	<b>TOTAL OTHER RESERVE OUTLAY (a+b+c)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-4.12	Balance to be retained	\$20,000	\$20,000	\$20,000	\$20,000

## BOND FUNDS

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
C-5					
C-5.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2	Date of Reserve Approval in Minutes:				
C-5.3	Amount to be added to the reserve				
C-5.4	Date of Reserve Approval in Minutes:				
C-5.5	<b>SUB-TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-5.6	Identify the amount and project to be spent				
C-5.7	Date of Reserve Approval in Minutes:				
C-5.8	Balance to be retained	\$0	\$0	\$0	\$0
C-5.9	<b>TOTAL TO BE SPENT</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>