

Proposed Budget

PLATTE COUNTY HOSPITAL DISTRICT	
Budget Hearing Information	
P.O. Box 694	Location: Legacy Home Conference Room
Wheatland, WY 82201	Date: 7/19/2023
307-331-2940	Time: 1:00 PM
Platte County	Budget Prepared by: Lori Modesitt, Treasurer

S-A	BUDGET MESSAGE	W.S. 16-4-104(d)
<p style="font-size: 1.2em; margin-top: 0;">Please see attached sheets for BUDGET MESSAGE AND RESERVE DESCRIPTION</p>		
S-B	RESERVE DESCRIPTION	
<p style="font-size: 1.2em; margin-top: 0;">See Attached Sheets</p>		

S-C		
Names of Board Members	Date of End of Term	<div style="display: flex; justify-content: space-between;"> <div>Does the district have regular office hours exceeding 20 hours per week?</div> <div style="border: 1px solid black; padding: 2px 5px;">No</div> </div>
Chuck Frederick	12/31/26	<div style="border: 1px solid black; padding: 2px;">Records are kept at the Office of the Platte County Clerk</div> <div style="border: 1px solid black; height: 15px; margin-top: 2px;"></div> <div style="border: 1px solid black; height: 15px; margin-top: 2px;"></div>
Tiffany Dean	12/31/24	
Jerry Orr	12/31/24	
Lori Modesitt	12/21/24	<div style="border: 1px solid black; padding: 2px;">W.S.16-12-303(c) requires special districts with office hours less than 20 per week to maintain copies of records at the county clerks office. Record format specified by county clerk.</div>
Debbie Shanahan	12/31/26	
Britt Wilson	12/31/24	
Rob Hellbaum	12/31/26	

Where are the minutes of your board meeting available for public review?

Platte County Court House--County Clerk's Office

How and where are the notices of meeting posted for the public?

Posted at Courthouse, Post Office, and Town Hall

Where are the public meetings held?

Platte County Legacy Home, Platte County Library, or First State Bank Conference Room

PROPOSED BUDGET SUMMARY

OVERVIEW		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
S-1	Total Budgeted Expenditures	\$162,218	\$499,363	\$699,737	\$699,737
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	\$386,363	\$990,227	\$394,129	\$394,129
S-4	Total General Fund and Forecasted Revenues Available	\$5,690,145	\$5,532,876	\$5,328,607	\$5,328,607
S-5	Amount requested from County Commissioners	\$1,639,300	\$1,388,000	\$634,355	\$634,355
S-6	Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
S-7	Operating Revenues	\$0	\$0	\$0	\$0
S-8	Tax levy (From the County Treasurer)	\$1,639,300	\$1,388,000	\$634,355	\$634,355
S-9	Government Support	\$0	\$0	\$0	\$0
S-10	Grants	\$0	\$0	\$0	\$0
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$42,783	\$132,950	\$110,000	\$110,000
S-13	Other Forecasted Revenue	\$386,363	\$390,227	\$394,129	\$394,129
S-14	Total Revenue	\$2,068,446	\$1,911,177	\$1,138,484	\$1,138,484

FY 7/1/23-6/30/24

PLATTE COUNTY HOSPITAL DISTRICT

EXPENDITURE SUMMARY		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
S-15	Capital Outlay	\$0	\$70,000	\$100,000	\$100,000
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$86,598	\$116,109	\$84,800	\$84,800
S-18	Operations	\$0	\$258,772	\$459,337	\$459,337
S-19	Indirect Costs	\$75,620	\$54,482	\$55,600	\$55,600
S-20R	Expenditures paid by Reserves	\$0	\$0	\$0	\$0
S-20	Total Expenditures	\$162,218	\$499,363	\$699,737	\$699,737

DEBT SUMMARY		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
S-22	TOTAL GENERAL FUNDS	\$3,621,699	\$3,621,699	\$4,190,123	\$4,190,123

Summary of Reserve Funds

S-23	Beginning Balance in Reserve Accounts	\$0	\$0	\$0	\$0
S-24	a. Sinking and Debt Service Funds	\$9,036,288	\$9,422,651	\$10,412,878	\$10,412,878
S-25	b. Reserves	\$0	\$0	\$0	\$0
S-26	c. Bond Funds	\$9,036,288	\$9,422,651	\$10,412,878	\$10,412,878
	Total Reserves (a+b+c)				
S-27	Amount to be added	\$0	\$0	\$0	\$0
S-28	a. Sinking and Debt Service Funds	\$386,363	\$990,227	\$394,129	\$394,129
S-29	b. Reserves	\$0	\$0	\$0	\$0
S-30	c. Bond Funds	\$386,363	\$990,227	\$394,129	\$394,129
	Total to be added (a+b+c)				
S-31	Subtotal	\$9,422,651	\$10,412,878	\$10,807,007	\$10,807,007
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$9,422,651	\$10,412,878	\$10,807,007	\$10,807,007

End of Summary

Budget Officer / District Official (if not same as "Submitted by") _____

Date adopted by Special District _____

DISTRICT ADDRESS: P.O. Box 694
Wheatland, WY 82201

PREPARED BY: Lori Modesitt, Treasurer

DISTRICT PHONE: 307-331-2940

Proposed Budget

PLATTE COUNTY HOSPITAL DISTRICT

FYE 6/30/2024

NAME OF DISTRICT/BOARD

PROPERTY TAXES AND ASSESSMENTS

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
R-1	Property Taxes and Assessments Received				
R-1.1	Tax Levy (From the County Treasurer)	4001	\$1,639,300	\$1,388,000	\$634,355
R-1.2	Other County Support (see note on the right)	4005			

FORECASTED REVENUE

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
R-2	Revenues from Other Governments				
R-2.1	State Aid	4211			
R-2.2	Additional County Aid (non-treasurer)	4237			
R-2.3	City (or Town) Aid	4237			
R-2.4	Other (Specify)	4237			
R-2.5	Total Government Support		\$0	\$0	\$0
R-3	Operating Revenues				
R-3.1	Customer Charges	4300			
R-3.2	Sales of Goods or Services	4300			
R-3.3	Other Assessments	4503			
R-3.4	Total Operating Revenues		\$0	\$0	\$0
R-4	Grants				
R-4.1	Direct Federal Grants	4201			
R-4.2	Federal Grants thru State Agencies	4201			
R-4.3	Grants from State Agencies	4211			
R-4.4	Total Grants		\$0	\$0	\$0
R-5	Miscellaneous Revenue				
R-5.1	Interest	4501	\$29,406	\$123,550	\$100,000
R-5.2	Other: Specify	4500			
R-5.3	Other: See Additior See Additional Details		\$13,377	\$9,400	\$10,000
R-5.4	Total Miscellaneous		\$42,783	\$132,950	\$110,000
R-5.5	Total Forecasted Revenue		\$42,783	\$132,950	\$110,000
R-6	Other Forecasted Revenue				
R-6.1	a. Other past due as estimated by Co. Treas.	4004			
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	Banner Health Annual Lease	4500	\$386,363	\$390,227	\$394,129
R-6.4		4500			
R-6.5					
R-6.6	Total Other Forecasted Revenue (a+b)		\$386,363	\$390,227	\$394,129

Proposed Budget

PLATTE COUNTY HOSPITAL DISTRICT
NAME OF DISTRICT/BOARD

FYE 6/30/2024

CAPITAL OUTLAY BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
E-1 Capital Outlay					
E-1.1 Real Property	6201				
E-1.2 Vehicles	6210		\$70,000	\$100,000	\$100,000
E-1.3 Office Equipment	6211				
E-1.4 Other (Specify)					
E-1.5	6200				
E-1.6	6200				
E-1.7					
E-1.8 TOTAL CAPITAL OUTLAY		\$0	\$70,000	\$100,000	\$100,000

ADMINISTRATION BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
E-2 Personnel Services					
E-2.1 Administrator	7002	\$10,200	\$16,000	\$24,000	\$24,000
E-2.2 Secretary	7003				
E-2.3 Clerical	7004				
E-2.4 Other (Specify)					
E-2.5	7005				
E-2.6	7005				
E-2.7					
E-3 Board Expenses					
E-3.1 Travel	7011				
E-3.2 Mileage	7012	\$115	\$1,435	\$1,450	\$1,450
E-3.3 Other (Specify)					
E-3.4 Miscellaneous	7013	\$58		\$150	\$150
E-3.5 Copies for Board Notebooks	7013				
E-3.6					
E-4 Contractual Services					
E-4.1 Legal	7021	\$46,205	\$50,000	\$50,000	\$50,000
E-4.2 Accounting/Auditing	7022	\$7,750	\$7,750	\$8,000	\$8,000
E-4.3 Other (Specify)					
E-4.4 Engineering Final Plat	7023				
E-4.5 Infrastructure Improvements	7023	\$21,200	\$37,072		
E-4.6					
E-5 Other Administrative Expenses					
E-5.1 Office Supplies	7031		\$25		
E-5.2 Office equipment, rent & repair	7032				
E-5.3 Education	7033				
E-5.4 Registrations	7034				
E-5.5 Other (Specify)					
E-5.6 advert,stamps,PO Box	7035	\$70	\$74	\$200	\$200
E-5.7 dues-PCED	7035	\$1,000	\$1,000	\$1,000	\$1,000
E-5.8 see additional details			\$2,753		
E-6 TOTAL ADMINISTRATION		\$86,598	\$116,109	\$84,800	\$84,800

Proposed Budget

PLATTE COUNTY HOSPITAL DISTRICT

FYE 6/30/2024

OPERATIONS BUDGET

E-7 Personnel Services

E-7.1 Wages--Operations

E-7.2 Service Contracts

E-7.3 Other (Specify)

E-7.4

E-7.5

E-7.6

E-8 Travel

E-8.1 Mileage

E-8.2 Other (Specify)

E-8.3

E-8.4

E-8.5

E-9 Operating supplies (List)

E-9.1

E-9.2

E-9.3

E-9.4

E-9.5

E-10 Program Services (List)

E-10.1 Hospital (includes repairs)

E-10.2 NH/AL (includes repairs)

E-10.3

E-10.4

E-10.5

E-11 Contractual Arrangements (List)

E-11.1

E-11.2

E-11.3

E-11.4

E-11.5

E-12 Other operations (Specify)

E-12.1

E-12.2

E-12.3

E-12.4

E-12.5

E-13 TOTAL OPERATIONS

DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
7202				
7203				
7204				
7204				
7211				
7212				
7212				
7220				
7220				
7220				
7220				
7230		\$225,000	\$209,337	\$209,337
7230		\$33,772	\$250,000	\$250,000
7230				
7230				
7400				
7400				
7400				
7400				
7450				
7450				
7450				
7450				
	\$0	\$258,772	\$459,337	\$459,337

Proposed Budget

PLATTE COUNTY HOSPITAL DISTRICT

FYE 6/30/2024

INDIRECT COSTS BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
E-14	Insurance				
E-14.1	Liability	7502	\$600	\$600	\$600
E-14.2	Buildings and vehicles	7503	\$53,969	\$53,882	\$55,000
E-14.3	Equipment	7504			
E-14.4	Other (Specify)				
E-14.5		7505			
E-14.6		7505			
E-14.7					
E-15	Indirect payroll costs:				
E-15.1	FICA (Social Security) taxes	7511	\$21,051		
E-15.2	Workers Compensation	7512			
E-15.3	Unemployment Taxes	7513			
E-15.4	Retirement	7514			
E-15.5	Health Insurance	7515			
E-15.6	Other (Specify)				
E-15.7		7516			
E-15.8		7516			
E-15.9					
E-17	TOTAL INDIRECT COSTS		\$75,620	\$54,482	\$55,600

DEBT SERVICE BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
D-1	Debt Service				
D-1.1	Principal	6401			
D-1.2	Interest	6410			
D-1.3	Fees	6420			
D-2	TOTAL DEBT SERVICE		\$0	\$0	\$0

Proposed Budget

PLATTE COUNTY HOSPITAL DISTRICT
NAME OF DISTRICT/BOARD

FYE 6/30/2024

GENERAL FUNDS

		End of Year	Beginning	Beginning	
	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
C-1	Balances at Beginning of Fiscal Year				
C-1.1	General Fund Checking	1010 \$3,621,699	\$3,621,699	\$4,190,123	\$4,190,123
C-1.2	Savings and Investments	1040	\$0		
C-1.3	General Fund CD Balance	1050	\$0		
C-1.4	All Other Funds	1020	\$0		
C-1.5	Reserves (From Below)		\$9,422,651	\$10,807,007	\$10,807,007
C-1.6	Total Estimated Cash and Investments on Hand		\$13,044,350	\$14,997,130	\$14,997,130
C-2	General Fund Reductions:				
C-2.1	a. Unpaid bills at FYE	2010			
C-2.2	b. Reserves		\$9,422,651	\$10,412,878	\$10,807,007
C-2.3	Total Deductions (a+b)		\$9,422,651	\$10,807,007	\$10,807,007
C-2.4	Estimated Non-Restricted Funds Available		\$3,621,699	\$4,190,123	\$4,190,123

DOA Chart of Accounts

SINKING & DEBT SERVICE FUNDS

1070

		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
C-3					
C-3.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2	Date of Reserve Approval in Minutes:				
C-3.3	Amount to be added to the reserve				
C-3.4	Date of Reserve Approval in Minutes:				
C-3.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.6	Identify the amount and project to be spent				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	Date of Reserve Approval in Minutes:				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained	\$0	\$0	\$0	\$0

RESERVES

1090

		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
C-4					
C-4.1	Beginning Balance in Reserve Account (end of previous year)	\$9,036,288	\$9,422,651	\$10,412,878	\$10,412,878
C-4.2	Date of Reserve Approval in Minutes:				
C-4.3	Amount to be added to the reserve	\$386,363	\$990,227	\$394,129	\$394,129
C-4.4	Date of Reserve Approval in Minutes:				
C-4.5	SUB-TOTAL	\$9,422,651	\$10,412,878	\$10,807,007	\$10,807,007
C-4.6	Identify the amount and project to be spent				
C-4.7	a. renovation of Old NH for				
C-4.8	b. physicians offices				
C-4.9	c. _____				
C-4.10	Date of Reserve Approval in Minutes:				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12	Balance to be retained	\$9,422,651	\$10,412,878	\$10,807,007	\$10,807,007

BOND FUNDS

1060

		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
C-5					
C-5.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2	Date of Reserve Approval in Minutes:				
C-5.3	Amount to be added to the reserve				
C-5.4	Date of Reserve Approval in Minutes:				
C-5.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.6	Identify the amount and project to be spent				
C-5.7	Date of Reserve Approval in Minutes:				
C-5.8	Balance to be retained	\$0	\$0	\$0	\$0
C-5.9	TOTAL TO BE SPENT	\$0	\$0	\$0	\$0

SA BUDGET MESSAGE from Page 1

The Platte County Hospital District Board is funded by a 3 mill levy for Operation and Maintenance of the Platte County Memorial Hospital and Legacy Home, along with another 3 mills reapproved in November of 2018 by vote of the public during the general election. These funds are used for repairs and maintenance of the hospital and Legacy home, along with operation of the Legacy home. The amount for FY 2023-24 based on the County Valuation is \$ 1,268,709. The additional 3 mills were not passed during the election in 2022. This will decrease the funding for the District Board by half.

On November 1, 2018 The Hospital District entered into a new lease with Banner Health which states the District will receive \$375,000 annually for rent, for the hospital building located at 201 14th Street, Wheatland, WY. The rent payment will increase 1% increase per year. The new lease obligates the District for certain expenditures (major maintenance, repairs etc,) and provides for establishment of a fund reserving the rent payments paid each year for a future capital project.

This NH/ALF located at 100 19th Street, Wheatland, WY was built using a 1% Special Option Tax approved by the voters in 2012. Construction was completed and the new skilled nursing facility and assisted living complex opened April 13th, 2016. The Legacy Home is owned and operated by the Platte County Hospital District Board. The Board had a contract with Rural Health Development of Nebraska for the administration of the NH/ALF up until the end of 2022. At that time the Board hired their own administrator and now consults with Rural Health Development occasionally. Accounts of the NH/ALF are separate from the District Board accounts.

R-5 Miscellaneous Revenue

R-5.1—With the rise in interest rates, the budgeted interest income amount on the Mon. Mkt. account at 1st State Bank went up drastically, for FY 23-24 the budgeted amount is \$100,000.

R-5.3 Income from Curtis Templin Trust and the Loomis Trust remain about the same year to year. The estimated amount to be received in 23-23 is \$ 4000 from the Templin Trust, and \$6000 from the Loomis Trust.

The amounts listed under R-6 are the Lease payments from Banner Health as per the 2018 lease. The lease payment for 2024 due by 3/31/24 shall be \$394,129. These annual lease payments are placed in a reserve fund as per the terms of the lease for a possible future construction project.

EXPENSES:

E-1.2 In 2023 the Board purchased a used ambulance in the amount of \$70,000 for Banner Health to assist in providing EMS care to the county. This was noted in an amended budget prepared in May of 2023.

E-2 thru E-4.2 are the usual fees the District pays for Personnel Services, Board Expenses (now including mileage), Legal and Auditing.

E-5.6 is for supplies, PO Box Rent, wire transfer fees, stamps and/or advertising

E-5.7 the District belongs to Platte County Economic Development for which the annual dues are \$1000.

E-5.8 additional details---Election costs to Platte County are paid every other year, no election costs for 23-24.

E-10.1 \$418,674 (33% of annual mil levy) was budgeted for 22-23 repairs at the hospital. The board voted during the 22-23 fiscal year to pay \$225,000 for a new parking lot at the new medical clinic attached to the hospital. If this parking lot is

not completed prior to the end of the fiscal year 6/30/23—this \$225, 000 will be added carried forward to the 23-23 fiscal year budget.

With the reduction of the additional 3 mils not passed during the election in 2022, the amount for 23-24 is \$209,337 for Hospital program services.

E-10.2 \$250,000 is allotted for repairs at NH/AL during 21-22. Out of that amount the Board spent \$33,772 on items needed at the Legacy Home. There were no repairs so the actual amount or. The same amount is budgeted for 23-24

E-14.1 Indirect Costs are insurance payments of which \$600 per year is for liability insurance.

E-14.2 As of 11/1/19 the Hospital building and Property were transferred to the District from the Platte County Commissioners. Therefore, it is stipulated in the new lease that the District shall insure the Hospital building also. The budgeted amount for 23-24 is \$55,000 for property and casualty insurance on the hospital and the Legacy Home buildings.

On the Cash and Investments page:

General Funds:

C-1.1 -1.6 is as follows:

Total balance of District funds in accounts At First State Bank		\$14,997,130
Reserve for possible Equipment purchase	4,500,000	
Reserve of 6 mos. Banner Salaries(increase of 600,00)	4,000,000	
Reserve of Banner Lease payments 6/30/23	1,912,878	
Rent payment due 3/31/23	+ 394,129	
Total Banner Rents paid 5 yrs	2,307,007	
		<u>10,807,007</u>

First State Balance of Checking and Mon.Mkt. less Reserves for use by District	\$ 4,109,123
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SB—Reserve Descriptions from Page 1

Reserves:

C-4.3 The below chart shows the reserves accounted to date.

The lease amount for 23-24 will be \$394,129 due in March of 2024.

Explanation of Reserves

Reserve for possible Equipment purchase	4,500,000
Reserve of 6 mos. Banner Salaries	4,000,000
Reserve of Banner Lease payments thru 6/30/23	1,912,878
Rent payment due 3/31/24	<u>+ 394,129</u>
Less amount to be spent from Reserves	
Total Reserves	<u>10,807,007</u>