

Final Budget**PLATTE COUNTY PARKS & RECREATION DISTRICT**

93 RECREATION DRIVE		Location: RECREATION OFFICE	Budget Hearing Information	
WHEATLAND WY 82201			Date: 7/21/2021	
307-322-9254			Time: 6:10 P.M.	
Platte County		Budget Prepared by: hla Bookkeeping		

S-A	BUDGET MESSAGE	W.S. 16-4-104(d)
<p>Platte County Parks & recreation operates to serve the citizens of Platte County. We use county mill levy disbursements to fund the majority of our programs. We also have a contractual agreement with the Town of Wheatland to operate facilities owned by the Town. We collect fees from activity registrations. These are the main sources of income the district uses for operations.</p>		
S-B	RESERVE DESCRIPTION	
<p>The District is saving money in an emergency fund. They set money aside for emergency expenditures.</p>		

S-C		Does the district have regular office hours exceeding 20 hours per week? <input checked="" type="checkbox"/> Yes	
Names of Board Members	Date of End of Term	If Yes, enter	
Tiffany Dean	1/31/24	Address of office: 93 Recreation Drive	
Josh Sandlian	1/31/25	City, State, Zip: Wheatland, WY 82201	
Eric Jones	1/31/22	Phone Number: 307-322-9254	
Ron Lockhart	1/31/23	Hours Open: 8:00 AM - 4:00 PM	
Jeremy Westerman	1/31/24		
Braden Fagenbush	1/31/25		
Terry Evans	1/31/25		

Where are the minutes of your board meeting available for public review?

Recreation Office

How and where are the notices of meeting posted for the public?

Local Newspaper

Where are the public meetings held?

Recreation Office - 10 meetings, Chugwater - 1 meeting, and Glendo 1 meeting

FINAL BUDGET SUMMARY

OVERVIEW		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
S-1	Total Budgeted Expenditures	\$313,328	\$323,051	\$327,320	\$327,320
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	\$0	\$0	\$0	\$0
S-4	Total General Fund and Forecasted Revenues Available	\$649,722	\$680,348	\$623,871	\$623,871
S-5	Amount requested from County Commissioners	\$201,224	\$202,858	\$185,000	\$185,000
S-6	Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
S-7	Operating Revenues	\$61,545	\$71,938	\$69,130	\$69,130
S-8	Tax levy (From the County Treasurer)	\$201,224	\$202,858	\$185,000	\$185,000
S-9	Government Support	\$57,565	\$78,006	\$78,006	\$78,006
S-10	Grants	\$0	\$0	\$0	\$0
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$2,412	\$570	\$0	\$0
S-13	Other Forecasted Revenue	\$0	\$0	\$0	\$0

S-14	Total Revenue	\$322,746	\$353,372	\$332,136	\$332,136
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FY 7/1/21-6/30/22

PLATTE COUNTY PARKS & RECREATION DISTRICT

EXPENDITURE SUMMARY		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
S-15	Capital Outlay	\$7,700	\$4,621	\$6,375	\$6,375
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$118,910	\$133,797	\$142,305	\$142,305
S-18	Operations	\$166,519	\$159,565	\$152,980	\$152,980
S-19	Indirect Costs	\$20,199	\$25,068	\$25,660	\$25,660
S-20R	Expenditures paid by Reserves	\$0	\$0	\$0	\$0
S-20	Total Expenditures	\$313,328	\$323,051	\$327,320	\$327,320

DEBT SUMMARY		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
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S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0
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CASH AND INVESTMENTS		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
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S-22	TOTAL GENERAL FUNDS	\$326,976	\$326,976	\$291,735	\$291,735
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Summary of Reserve Funds

S-23	Beginning Balance in Reserve Accounts				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$86,390	\$86,390	\$86,390	\$86,390
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$86,390	\$86,390	\$86,390	\$86,390
S-27	Amount to be added				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$0	\$0	\$0
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$0	\$0	\$0	\$0
S-31	Subtotal	\$86,390	\$86,390	\$86,390	\$86,390
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$86,390	\$86,390	\$86,390	\$86,390

End of Summary

Budget Officer / District Official (if not same as "Submitted by") _____

Date adopted by Special District _____

DISTRICT ADDRESS: 93 RECREATION DRIVE
WHEATLAND WY 82201

PREPARED BY: hla Bookkeeping

DISTRICT PHONE: 307-322-9254

Prepared in compliance with the Uniform Municipal Fiscal Procedures Act (W.S. 16-4-101 through 124) as it applies.

1/23/19 Form approved by Wyoming Department of Audit, Public Funds Division

Final Budget

PLATTE COUNTY PARKS & RECREATION DISTRICT
NAME OF DISTRICT/BOARD

FYE 6/30/2022

PROPERTY TAXES AND ASSESSMENTS

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
R-1 Property Taxes and Assessments Received					
R-1.1 Tax Levy (From the County Treasurer)	4001	\$201,224	\$202,858	\$185,000	\$185,000
R-1.2 Other County Support (see note on the right)	4005				

FORECASTED REVENUE

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
R-2 Revenues from Other Governments					
R-2.1 State Aid	4211				
R-2.2 Additional County Aid (non-treasurer)	4237				
R-2.3 City (or Town) Aid	4237	\$57,565	\$78,006	\$78,006	\$78,006
R-2.4 Other (Specify)	4237				
R-2.5 Total Government Support		\$57,565	\$78,006	\$78,006	\$78,006
R-3 Operating Revenues					
R-3.1 Customer Charges	4300	\$61,545	\$71,938	\$69,130	\$69,130
R-3.2 Sales of Goods or Services	4300				
R-3.3 Other Assessments	4503				
R-3.4 Total Operating Revenues		\$61,545	\$71,938	\$69,130	\$69,130
R-4 Grants					
R-4.1 Direct Federal Grants	4201				
R-4.2 Federal Grants thru State Agencies	4201				
R-4.3 Grants from State Agencies	4211				
R-4.4 Total Grants		\$0	\$0	\$0	\$0
R-5 Miscellaneous Revenue					
R-5.1 Interest	4501	\$2,412	\$570		
R-5.2 Other: Specify _____	4500				
R-5.3 Other: Additional _____					
R-5.4 Total Miscellaneous		\$2,412	\$570	\$0	\$0
R-5.5 Total Forecasted Revenue		\$121,522	\$150,514	\$147,136	\$147,136
R-6 Other Forecasted Revenue					
R-6.1 a. Other past due as estimated by Co. Treas.	4004				
R-6.2 b. Other forecasted revenue (specify): _____					
R-6.3 _____	4500				
R-6.4 _____	4500				
R-6.5 _____					
R-6.6 Total Other Forecasted Revenue (a+b)		\$0	\$0	\$0	\$0

Final Budget

PLATTE COUNTY PARKS & RECREATION DISTRICT
NAME OF DISTRICT/BOARD

FYE 6/30/2022

CAPITAL OUTLAY BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
E-1 Capital Outlay					
E-1.1 Real Property	6201				
E-1.2 Vehicles	6210				
E-1.3 Office Equipment	6211	\$1,955	\$1,484	\$1,500	\$1,500
E-1.4 Other (Specify)					
E-1.5 Building & Facilities	6200	\$457	\$291	\$300	\$300
E-1.6	6200				
E-1.7 see additional details		\$5,288	\$2,847	\$4,575	\$4,575
E-1.8 TOTAL CAPITAL OUTLAY		\$7,700	\$4,621	\$6,375	\$6,375

ADMINISTRATION BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
E-2 Personnel Services					
E-2.1 Administrator	7002	\$52,000	\$53,500	\$57,500	\$57,500
E-2.2 Secretary	7003	\$5,100	\$12,401	\$12,000	\$12,000
E-2.3 Clerical	7004				
E-2.4 Other (Specify)					
E-2.5 Program Director	7005	\$36,250	\$38,500	\$42,500	\$42,500
E-2.6	7005				
E-2.7					
E-3 Board Expenses					
E-3.1 Travel	7011				
E-3.2 Mileage	7012				
E-3.3 Other (Specify)					
E-3.4	7013				
E-3.5	7013				
E-3.6					
E-4 Contractual Services					
E-4.1 Legal	7021	\$0	\$0	\$0	
E-4.2 Accounting/Auditing	7022	\$10,500	\$10,675	\$11,750	\$11,750
E-4.3 Other (Specify)					
E-4.4	7023				
E-4.5	7023				
E-4.6					
E-5 Other Administrative Expenses					
E-5.1 Office Supplies	7031	\$283	\$305	\$300	\$300
E-5.2 Office equipment, rent & repair	7032	\$2,627	\$4,926	\$3,925	\$3,925
E-5.3 Education	7033	\$0	\$444	\$500	\$500
E-5.4 Registrations	7034				
E-5.5 Other (Specify)					
E-5.6 Travel	7035	\$296	\$436	\$455	\$455
E-5.7 Utilities	7035	\$11,854	\$12,610	\$13,375	\$13,375
E-5.8					
E-6 TOTAL ADMINISTRATION		\$118,910	\$133,797	\$142,305	\$142,305

Final Budget

PLATTE COUNTY PARKS & RECREATION DISTRICT

FYE 6/30/2022

OPERATIONS BUDGET

E-7 Personnel Services

E-7.1 Wages--Operations

E-7.2 Service Contracts

E-7.3 Other (Specify)

E-7.4

E-7.5

E-7.6

E-8 Travel

E-8.1 Mileage

E-8.2 Other (Specify)

E-8.3 Board Expenses

E-8.4

E-8.5

E-9 Operating supplies (List)

E-9.1 Supplies

E-9.2 Activity Equipment

E-9.3 Program Supplies

E-9.4

E-9.5

E-10 Program Services (List)

E-10.1 Referees, Umpires, Officials

E-10.2 Advertising

E-10.3 Signs, Trophies, Awards

E-10.4

E-10.5

E-11 Contractual Arrangements (List)

E-11.1 Contract Instructors

E-11.2

E-11.3

E-11.4

E-11.5

E-12 Other operations (Specify)

E-12.1 Bball Tournament

E-12.2 Bank Fees and Merchant Fees

E-12.3 Licenses

E-12.4 Rent

E-12.5 see additional details

E-13 TOTAL OPERATIONS

DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
7202	\$64,040	\$68,509	\$78,000	\$78,000
7203				
7204				
7204				
7211				
7212	\$72	\$111	\$110	\$110
7212				
7220	\$10,666	\$24,800	\$24,780	\$24,780
7220	\$7,595	\$30,795	\$1,700	\$1,700
7220	\$8,021	\$7,334	\$8,700	\$8,700
7220				
7230	\$4,330	\$3,200	\$3,500	\$3,500
7230	\$893	\$226	\$300	\$300
7230	\$196	\$3,443	\$3,850	\$3,850
7230				
7400	\$7,975	\$2,847	\$3,160	\$3,160
7400				
7400				
7400				
7450	\$10,039	\$5,864	\$6,500	\$6,500
7450	\$1,452	\$942	\$665	\$665
7450	\$200	\$560	\$600	\$600
7450	\$834	\$873	\$950	\$950
	\$50,206	\$10,063	\$20,165	\$20,165
	\$166,519	\$159,565	\$152,980	\$152,980

Final Budget

PLATTE COUNTY PARKS & RECREATION DISTRICT

FYE 6/30/2022

INDIRECT COSTS BUDGET

E-14 Insurance

- E-14.1 Liability
- E-14.2 Buildings and vehicles
- E-14.3 Equipment
- E-14.4 Other (Specify)

E-14.5 _____
E-14.6 _____
E-14.7 _____

E-15 Indirect payroll costs:

- E-15.1 FICA (Social Security) taxes
- E-15.2 Workers Compensation
- E-15.3 Unemployment Taxes
- E-15.4 Retirement
- E-15.5 Health Insurance
- E-15.6 Other (Specify)

E-15.7 _____
E-15.8 _____
E-15.9 _____

DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
7502	\$724	\$5,700	\$2,922	\$2,922
7503				
7504				
7505				
7505				
7511	\$16,945	\$14,804	\$16,383	\$16,383
7512		\$1,774	\$3,355	\$3,355
7513				
7514	\$2,530	\$2,790	\$3,000	\$3,000
7515				
7516				
7516				

E-17 TOTAL INDIRECT COSTS

\$20,199	\$25,068	\$25,660	\$25,660
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DEBT SERVICE BUDGET

D-1 Debt Service

- D-1.1 Principal
- D-1.2 Interest
- D-1.3 Fees

D-2 TOTAL DEBT SERVICE

DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
6401				
6410				
6420				
	\$0	\$0	\$0	\$0

Final Budget

PLATTE COUNTY PARKS & RECREATION DISTRICT
NAME OF DISTRICT/BOARD

FYE 6/30/2022

GENERAL FUNDS

		End of Year	Beginning	Beginning	
		2019-2020	2020-2021	2021-2022	
		Actual	Estimated	Proposed	Final Approval
C-1	Balances at Beginning of Fiscal Year				
C-1.1	General Fund Checking	1010	\$326,976	\$326,976	\$291,735
C-1.2	Savings and Investments	1040		\$0	
C-1.3	General Fund CD Balance	1050		\$0	
C-1.4	All Other Funds	1020		\$0	
C-1.5	Reserves (From Below)		\$86,390	\$86,390	\$86,390
C-1.6	Total Estimated Cash and Investments on Hand		\$413,366	\$413,366	\$378,125
C-2	General Fund Reductions:				
C-2.1	a. Unpaid bills at FYE	2010			
C-2.2	b. Reserves		\$86,390	\$86,390	\$86,390
C-2.3	Total Deductions (a+b)		\$86,390	\$86,390	\$86,390
C-2.4	Estimated Non-Restricted Funds Available		\$326,976	\$326,976	\$291,735

		DOA Chart of Accounts			
		1070			
C-3			2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed
C-3.1	Beginning Balance in Reserve Account (end of previous year)			\$0	\$0
C-3.2	Date of Reserve Approval in Minutes:				
C-3.3	Amount to be added to the reserve				
C-3.4	Date of Reserve Approval in Minutes:				
C-3.5	SUB-TOTAL		\$0	\$0	\$0
C-3.6	Identify the amount and project to be spent				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	Date of Reserve Approval in Minutes:				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)		\$0	\$0	\$0
C-3.12	Balance to be retained		\$0	\$0	\$0

		RESERVES	1090		
C-4				2019-2020 Actual	2020-2021 Estimated
C-4.1	Beginning Balance in Reserve Account (end of previous year)			\$86,390	\$86,390
C-4.2	Date of Reserve Approval in Minutes:				
C-4.3	Amount to be added to the reserve				
C-4.4	Date of Reserve Approval in Minutes:				
C-4.5	SUB-TOTAL			\$86,390	\$86,390
C-4.6	Identify the amount and project to be spent				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	Date of Reserve Approval in Minutes:				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)			\$0	\$0
C-4.12	Balance to be retained			\$86,390	\$86,390

		BOND FUNDS	1060		
C-5				2019-2020 Actual	2020-2021 Estimated
C-5.1	Beginning Balance in Reserve Account (end of previous year)				\$0
C-5.2	Date of Reserve Approval in Minutes:				
C-5.3	Amount to be added to the reserve				
C-5.4	Date of Reserve Approval in Minutes:				
C-5.5	SUB-TOTAL			\$0	\$0
C-5.6	Identify the amount and project to be spent				
C-5.7	Date of Reserve Approval in Minutes:				
C-5.8	Balance to be retained			\$0	\$0
C-5.9	TOTAL TO BE SPENT			\$0	\$0